

Craigflower Parent's Advisory Council

Minutes of the 28 February 2018 meeting

Present: Diana Neufeld, Ron Neufeld, Christina Staab, Jana Relf, Pat Butler, Jennifer Incitti, Margaret Gwyn, Connor McCoy

1) Welcome and Introductions (all)

2) Agenda Approval (all)

3) Budget Update (Ron):

- a. Chequing account balance is \$2,241.57. \$10 was received from Thrifty Foods as part of the Smile Card fundraising program, and cheques were written for the \$350 requested by teachers for consumable supplies
 - \$50 for consumable classroom supplies (each of Tanya Adams, Jack Tran, Carleen MacDonald, Pat Butler and Angelika Semmler)
 - \$100 to buy soil, seeds, containers, etc. for five divisions to explore plants in the spring (Kim Koscik, Jenna Peterson and Carleen MacDonald)
- b. The Gaming account remains at \$2571.45. The money requested by teachers for field trips will come out of this budget as the trips happen
- c. Margaret reported she had \$40 to deposit to the chequing account: \$20 from Jana Relf for Christmas ornaments, and \$20 from the craft fair vendor whose cheque did not clear. **Christine** will deliver this money to Ron tomorrow, along with a portion of the PAC cash box float.
- d. Margaret asked how she could be reimbursed for the \$150 she spent on used Lego for Maria Nordstrom. The PAC agreed to write her a cheque, which Ron did

4) Administration report (Connor):

- a. The Lego has been very well received and is in use by many teachers for various projects. The school is hoping to get money from the district to purchase additional resources to increase the scope of things that can be done with it.
 - Margaret said that the couple who sold it to us have ties to the Craigflower community and were happy to see it go to a good home. They would love to see pictures of anything the kids make.
 - **Connor** said he could take care of this, if **Margaret** would send him the email address
- b. Andy the Musical Scientist was here today. Students really liked the show and were eager to talk about inventions they could make and how cool a musician he was (made an instrument out of a hockey stick)
 - Some parents remarked that they weren't aware this was happening, or that Pink Shirt Day was also happening today
 - Connor asked if parents would like a monthly newsletter sent home with the kids listing upcoming events. The parents said yes.

- Pat mentioned an idea she's seen to have a tear-off portion at the bottom of the newsletter which students can return with their parents signature to be entered in a draw. This motivated the students to make sure the newsletter made it home to their parents
- **Connor and Jana** agreed to produce the newsletter
- c. Our Grade 5s went paddling with Shoreline's Grade 8s last Monday. The canoe program is part of character education at Shoreline – they discuss how in a canoe everyone has a position and a purpose. These trips will help get our Grade 5s ready to participate in this when they go to Shoreline next year. Connor is trying to arrange to have the Grade 5s do their next paddle with Shoreline's Grade 7s, who will be the Grade 8s when our Grade 5s arrive in the fall.
- d. BCSPCA is visiting all classes this week to talk about empathy, respect and responsibility using animals
- e. Grades 2 and 4 went to hear the symphony at UVIC
- f. Ms McDonald's class has been taking trips to the Songhees and Esquimalt reserves to plant and tend garden plots
- g. Katie and Meg's weaving group will be travelling with Shoreline students to Vancouver on March 7th. This trip was mostly funded by the district's Aboriginal Nations Education Program.
- h. The whole school will be having an Olympic Day on March 8th. Each class will be representing a country. In preparation, classes are learning about Olympic sports and their countries.
- i. Other upcoming events include:
 - Community Breakfast and Feather Ceremony this Friday
 - Ms Peterson and Ms Koscik's classes will be taking a field trip to South Park
 - The whole school is going to Pinocchio March 9th
 - The K's are going to Gryo beach on the 14th
 - Report Cards go home March 13 and end March 16 for spring break
- j. Kindergarten registration went well, it looks like the school will have similar enrollment next year
- k. The moldy rooms have re-opened
- l. Classes are taking turns picking up garbage and coats from the playground
- m. Craigflower will be participating in an emergency preparedness program in April. This is a district-wide program, based on what's been done in some Vancouver school districts, which focuses on setting up procedures to reunify kids with their families after events like tsunamis or earthquakes. There will be a parent information night on April 12th, and a reunification drill on April 24th. The school is hoping the PAC can help spread the word.
 - Jennifer asked if the school does lockdown drills. Connor said yes

5) Other business

- a. Diana noted she had seen a crossing guard at the intersection of Admirals and Craigflower. Connor said this was paid for by Shoreline. He had investigated getting a crossing guard for the intersection of Admirals and Gorge, and the cost was high. He wondered if this might be a fundraising goal for the PAC in the future, or an opportunity for parent volunteers

- Jana said she wasn't sure that BC's rules allowed for parent volunteers to be crossing guards. **Connor** will check this.
 - Jennifer asked if someone could come to the school to talk to the kids about road safety. Connor said there's a police officer who visits Craigflower regularly who could do this. **Connor** will ask him to speak about road safety.
- b. Pat reported that she has a signed Canucks jersey to raffle at the feast. We need to apply for a gaming license to do the raffle, and the application needs to include a PAC member's signature. She's hoping we can get the license before March Break, so we can start selling tickets early. She also hopes that the money that is raised can go back into the Feast budget, as was done the past.
- The PAC agreed the money can go back into the Feast budget
 - Jennifer mentioned her husband could probably sell lots of tickets at the base
 - **Pat and Ron** will work on the gaming license
 - **Pat** will make up the raffle tickets
- c. Christina reported that the Valentine's bake sale was fantastic. The parents were great and brought in lots of treats to sell, and we raised over \$160.
- d. Christina also mentioned that she'll be working with Mr. Davis to help his Grade 5 students organize a bake sale to fundraise for their Camp Thunderbird trip. She asked if the PAC could provide a float out of the PAC's cash box; all were in agreement
- e. Ron proposed the PAC appoint Christina to the position of Vice-Chair. Margaret seconded the proposal, and all PAC members were in favour.
- f. Jennifer brought up a fundraising idea she's seen in the past, where a local restaurant holds a "school night", where a percentage of all sales goes to a school partner.
- All were in favour. **Jennifer** will look into this
 - **Pat** said she could look into a similar fundraising program offered by the Royals
 - Jennifer asked if there was anything specific the school was fundraising for – it will be easier to talk to community partners if we have a specific goal
 - Connor said this was a great idea, one he could speak to the staff about. In the meantime, he suggested the Year End Feast as the goal.
 - Pat said Paul Thomas has a letter people can use when fundraising for the Feast. **Margaret** offered to put Jennifer in touch with Paul
- g. Margaret asked if anyone had heard anything about the bottle drive proposed at the last meeting. No one had, so **Margaret** will contact Rhianna about this

The date for the next meeting was set for 11 April 2018