

Craigflower Parent's Advisory Council

Minutes of the 9 May 2018 meeting

Present: Christina Staab, Jana Relf, Jennifer Incitti, Margaret Gwyn, Connor McCoy, Tim Murphy

1) Welcome and Introductions (all)

- a. Tim Murphy introduced himself. He will be the new VP next year. He's currently the VP at Willows Elementary, where he's been for a year; before that he spent a few years in the Sooke school district, and before that he was in Alberta. He's originally from Nova Scotia, but his father was in the military and he's lived around the world. His wife is a teacher too, in the Sooke district, where they live. He's looking forward to joining the Craigflower community, and especially likes that it's a school with lower enrolment – it'll be great to get to know everyone and their families. In addition to being the VP, Tim will be teaching as well.
- b. Connor thanked Tim for coming to the meeting, especially on short notice. Margaret invited Tim to the year-end Feast; he'll try his best to make it.

2) Agenda Approval (all)

3) Budget Update (Christina, for Ron):

- a. Chequing account balance is \$2,499.14.
- b. The Gaming account remains at \$2571.45. **Ron** will make the next application for gaming money this month, with the funds hopefully received by September.
- c. \$2200 of the funding requests that were approved in February are still pending payment:
 - \$350 for bus transportation to Commonwealth Pool for two divisions, admission to the pool, and admission to an Imax film (Tanya Adams)
 - \$500 for bus transportation for three divisions to two field trips, chosen from Swan Lake, Shaw Discovery Centre, and Witty's Lagoon (Kim Koscik, Jenna Peterson and Carleen MacDonald)
 - \$400 for admission/programming for three divisions for the above two field trips (Kim Koscik, Jenna Peterson and Carleen MacDonald)
 - \$300 for bus transportation and admission for two divisions to go on a field trip (Pat Butler)
 - \$300 for bus transportation and admission for two divisions to go on a field trip (Angelika Semmler)
 - \$350 for bus transportation to Commonwealth Pool for two divisions, admission to the pool, and admission to an Imax film (Jack Tran)
- d. Jana and Connor reported that the school has sufficient funds to cover the Grade 5 Camp Thunderbird trip and hoodies, so they will not be asking the PAC for funding to support these. However, they will be asking for funding towards busses for the year-end trip to Gyro Park on the 28th.

- e. **Jana** be contacting Butch Dick to discuss Craigflower's involvement in the National Aboriginal Day festivities at Royal Roads on June 21st. The school may be making a request to the PAC for funds to support this.
- f. Christina reported that \$172 was raised at the bake sale today. There's another bake sale planned for May 22nd to raise additional funds for Camp Thunderbird
- g. Christina reported that Rhianna had suggested to her the idea of doing a bottle drive at the school. There was general agreement this would be great if Rhianna was willing to organize it. **Christina** will discuss this with Rhianna
- h. Jennifer reported that she had contacted Dominos about hosting a pizza night (a night where proceeds of all sales go to Craigflower). Dominos said they weren't in a position to do this at the moment, but we should contact them again next year. **Jennifer** will do so.
- i. Christina asked if the school could send out info about the Return-It and Thriftys Smile Card fundraisers via the email list and/or a backpack letter. Connor agreed this would be fine. **Margaret** will write the letter and send it to Connor

4) Administration report (Connor):

- a. The Reunification Drill last month went very well. Connor would like to thank the staff for all their hard work, and the PAC for getting the word out to the parents
- b. The school is sad to say goodbye to Jana, who will be moving to Doncaster Elementary next year. On a personal note, Connor thanks Jana for all his help during his first year at Craigflower
- c. We're also sorry to lose Bernie the janitor, who is pursuing a different career. Bernie has said he'll try to come back for some of the community breakfasts
- d. Finally, Mr Davis and Ms MacDonald will also be moving on next year, to Macaulay and Tillicum. They brought a lot of energy and lots of good ideas to the school, and they will be missed!
- e. Only one new teacher will be hired for next year, so the school will be reduced by one division. By current school board rules, there should be at least 23 kids in a division; Craigflower is given a lot of leeway, but based on projected enrollment for next year, we will be required to cut a division. No EAs are being cut – there will still be at least one EA per class
- f. These staffing decisions are based on the spring budget projections. If a bunch of new students register before September, the school may be able to hire another teacher. Enrollment priority rules have changed (students living in cachement now have priority over younger siblings of out-of-cachement students), which may affect our enrollment
- g. May 15th is the Welcome to Kindergarden day. There are currently 26 kids enrolled for kindergarden next year; if you know of someone who hasn't registered yet, but encourage them to come out and register!
- h. May 17th is the Grade 5 Transition Day, when grade 5 students will visit the middle school they're planning to attend
- i. One June 8th, the Grade 5s will be going to the Canoe and Kayak club to go paddling in the big canoe. This is good preparation for the students who will be attending Shoreline Middle School next year

- j. June 14th is the Feast, starting at 5 pm. Jana reported that the school plans to apply for a gaming license to run a raffle for a Canucks jersey and the loonie-toonie raffle.
- k. June 28th is the last day of school. The school will be spending the whole day at Gyro Park
- l. Other upcoming dates include:
 - May 18th: Pro-D day
 - May 21st: Victoria Day (school not in session)
 - May 25th: Zone Track Meet
 - June 1st: Last Community Breakfast / Feather Ceremony
 - June 22nd: Kindergarden celebration
 - June 26th: Grade 5 leaving ceremony

5) Action Item Updates

- a. Pat was not present to talk about her fundraising idea with the Royals – **Margaret** will follow up with her
- b. Jennifer has received a letter from Paul Thomas about the feast that she can use when fundraising
- c. Margaret reported that Rhianna has set up the Bottle Depot account at the Esquimalt location

6) Other business

- a. Connor reported that Shana's been getting invoices from teachers, who tell her that the PAC said they will be providing the funds. Shana doesn't have a list of what the PAC has approved, and doesn't know how to access the funds. **Connor** will talk to Ron about this; **Margaret** will send Shana a list of all the funding requests the PAC has approved

The date for the next meeting was set for 13 June 2018